



Application for Exhibition

Exhibitors Details

Name of Artist / Organisation: _____

Address: _____

Postcode: _____

Phone Number: _____ Mobile: _____

Email Address: _____ Fax number: _____

Description of Exhibition

Please answer the following by indicating in the boxes and supply the requested information:

* Working Title of Exhibition: _____

* Please attach a brief description (*max 1 page*) of the exhibition proposal:

* CV of each artist involved

* Please provide representative examples of work to be exhibited

Hard copy images (*5 to 10 per artist*) or CD - or Website link -

* Any additional information *e.g.: editorial's, reviews, catalogues*

Information attached

* Proposed dates (4-6 week period preferred) ____ / ____ / ____ to ____ / ____ / ____

* Approximate number of works to be exhibited: _____

* Medium: _____

* Gallery Space requested

Main Gallery
31 Lineal hanging mtrs

Jean Sims Gallery
24 Lineal hanging mtrs

Sculpture Court
26 Lineal hanging mtrs

* Are works for sale? Yes No

Local Exhibitors

Are you able to assist with volunteering to staff your exhibition?

Yes No

Please sign here: _____

Name: _____

Date: _____

Exhibitors Conditions

Appendix A

1. The Murray Bridge Regional Gallery is fully supported by the Rural City of Murray Bridge as a highly recognised arts venue. It consists of 3 gallery spaces; the Main Gallery, The Jean Sims Gallery and the Vicki Nottage Sculpture Court.
2. Opening hours are Tuesday to Saturday 10am to 4pm and Sunday 11am to 4pm **(please note weekend hours are subject to change).**
3. The Murray Bridge Regional Gallery is available for visual arts exhibitions to individuals, groups, community projects and touring exhibitions. Applications are encouraged from artists, designers, writers and curators of the highest quality.
4. Exhibition period is 4 to 6 weeks. Duration of the exhibition is to be determined in consultation with the Gallery Director.
5. Proposals must meet the standards of the selection panel, comprised of the Gallery Directors and invited panel members.
6. An exhibition list of works must be supplied 4 days prior to opening detailing the following;
 - (1) Title of work,
 - (2) Price (including commission),
 - (3) Relevant commentary to be listed with work.
7. Proposals will be assessed on artistic merit, professional skill, social and historic relevance.
8. A digital and hard copy version of Artists CV is requested (up to 2 pages) for public viewing and distribution on request.
9. Fees for use of Gallery by individuals or groups are as follows:

Gallery	Cost	Local Exhibitors
Main Gallery (G1)	\$400 + Commission 33%	\$200 + Commission 25%
Jean Sims Gallery (G2)	\$250 + Commission 33%	\$125 + Commission 25%
Vicki Nottage Sculpture Court	\$400 + Commission 33%	\$200 + Commission 25%
Use of Multi Spaces	Cost	Local Exhibitors
G1 + G2	\$550 + Commission 33%	\$275 + Commission 33%
G1 + S/Court	\$650 + Commission 33%	\$325 + Commission 33%
G1 + G2 + S/Court	\$850 + Commission 33%	\$425 + Commission 33%

All commission includes 10% GST.

Special arrangements may be made for community and school groups and other invited exhibitors regarding Gallery fees.

Use of multi-spaces is to be in consultation with Directors.

Gallery cost & responsibilities.

- * Design and printing of 1000 invitations
- * Mail out to approx. 500 recipients
- * Electronic version of invitation
- * Promotion on Gallery website
- * Marketing
- * Professional assistance by Gallery staff of installation of exhibition
- * Liquor licence
- * Provision of Wine (red and white) juice and water for exhibition opening
- * Gallery supervision.
- * Alarmed system and security service
- * Exhibition wall labels or catalogue production
- * Management of sales of works

Exhibitors cost & responsibilities:

- * Gallery Hire
- * Food for the opening
- * Transport of all works to and from the gallery
- * Any additional advertising costs
- * Wall text.

10. 20% deposit of hire fee must be paid with acceptance of exhibition agreement. The deposit will be retained if cancellation is made within 90 days of the commencement of the exhibition. Full payment must be received 90 days prior to the exhibition.
11. Entries must be the original work of the artist/s.
12. It is the responsibility of exhibitors to assist in the installation in co-operation with the Gallery installation team.
13. It is the responsibility of exhibitors to insure their own works whilst in transit. All art works on the premises are insured against damage, theft and vandalism. The amount of this cover may be raised under special circumstances in consultation with the Rural City of Murray Bridge.
14. Once a work is displayed, it must remain on display in the Gallery for the duration of the exhibition unless negotiated.
15. Works are to be collected on the date determined by the Gallery Directors.
16. All donations received during the exhibition are the property of the Murray Bridge Regional Gallery.
17. Payment of works sold will be made to the artists at the end of the month after the close of the exhibition.
18. The Panel reserves the right to reject work's not deemed suitable.

Application Procedure:

Please complete the Exhibition application form and return to the Murray Bridge Regional Gallery. Applications are accepted at any time. Exhibitions are programmed 12 months in advance and are approved by a selection panel.